

Plummer City Council Meeting  
May 12, 2011

The Regular City Council meeting was called to order at 6:03 p.m. by Tim Clark.

Present: Tim Clark, Mayor  
Terry Allen, Council President  
John Wheaton, Council  
Tim Stockdale, Council  
Jannette Taylor, Council

Also present: Zach Sifford, Paul Sifford, JoAnn Conner, Melanie Meagher, Rich Christensen and guests.

**AMEND AGENDA** Motion to amend agenda for library board positions. Motion was made by Jannette Taylor to amend the agenda. Terry Allen seconded. Motion passed.

**PRESENTATIONS AND ANNOUNCEMENTS** John Dressler and Ramon Garcia from Coeur d'Alene Tribe were cross deputized by Mayor Clark.

**CONSENT AGENDA** John Wheaton made a motion to approve consent agenda items, containing minutes from April 14, 19, 26 2011 council meeting, Treasurers Report, Disbursements and Pay Request #24 for USDA Rural development. Terry Allen seconded. Motion carried.

**PUBLIC COMMENT** None

**SEWER PROJECT** Alan Gay presented an award he received for WWTP for Engineering Excellence. Alan reported that he received a change order #23 for \$13,000.00 for the high level float. It was also noted that Jason from E3 consulting received a quote for \$2,612.00 for the float that is needed. Discussed getting other quotes and try to get approved through USDA Rural Development instead of using a change order. Alan also reported that The City has a need to try and keep some lagoon storage for overflow due to high I & I issues. Alan reported to council regarding the meeting with Brian Nichols from EPA, looks like The City may be able to have permit in place in approximately two years. In regards to the blower room, Alan noted that he is having trouble with getting the warranty issue taken care of. Alan will be requesting a meeting with upper management in regards to resolving the issue.

**WATER GRANT** Alan reported that we are waiting on final approval from DEQ for water grant.

**WATER RIGHTS ADJUDICATION** Alan reported that paperwork for amended claim has been completed.

**TIME WARNER LEASE** Request was made by Time Warner to put the section back in to lease pertaining to early termination. Terry Allen made a motion to include early termination clause in lease. Jannette Taylor seconded. Motion passed.

**FIRE DISTRICT SEWER LINE** Request was made by Fire District to dig trench before the 23<sup>rd</sup> of May for sewer line. They will be paving on, or around the 23<sup>rd</sup>. Arrangements to dig trench following week, will confirm date with Fire Department.

**BOND STATUS REQUEST LIBRARY** No action taken at this time.

**BOND STATUS REQUEST WWTP** No action taken at this time.

**LETTER FROM ELK RIVER** Received letter from Elk River regarding pole equipment. Rich Christensen will send another letter to Elk River after speaking with Rod Willard about timeline for taking down lines.

**JOB DESCRIPTION CLEANING POSITION** John Wheaton requested that we add part-time into wording of job description. John made a motion to accept with changes. Tim Stockdale seconded. Motion passed.

**PAYABLES** Jannette Taylor made a motion to accept payables as presented. Terry Allen seconded. Motion passed.

**BIDS RECEIVED FOR WINDOW** Sent out four requests for bids to install a window in Clerk's office. The City received two bids back, One from On-Site construction and one from Iron Mtn. Construction. Terry Allen made a motion to accept the bid from Iron Mtn. Jannette Taylor seconded. Motion passed.

**USKH CLIENT FEEDBACK** Request from USKH on how they are doing in service. Council members will fill out forms and forward to Clerk to submit.

**LIBRARY STATE CODES** Library codes reviewed in regards to library handling their own books. According to State code the Library can handle their own books, but the city needs an ordinance in place giving them authority. Rich Christensen will work on getting an ordinance in place.

**COMMUNITY CENTER** Request to approve permit to have champagne at the Community Center. Council expressed concerns that liability would be an issue. Council requested that City Clerk check into liability concerns with insurance company.

**SEASONAL SHUTOFFS** Problems with multiple runs to the lake for seasonal shutoffs. John Wheaton made a motion to discontinue doing seasonal shutoffs. Terry Allen seconded. Motion passed.

**HIDDEN BAY** Request from Harvey Hughett regarding moving electrical onshore. Mr. Hughett requested that The City come up with another option for meter reading, as the cost to float home owners would not be cost effective due to having to move homes in the next four years. Request to float home owners to move electrical on shore was due to safety issues and electrical code. City Clerk will check into code to verify and notify Mr. Hughett.

**FRONT DESK POSITION** Recommendation made by City Clerk to hire Becky Harvey for front desk position. Motion made by Jannette Taylor to offer position to Becky Harvey. John Wheaton seconded. Motion passed.

**BONNEVILLE TRANSMISSION AGGEMENT** Needs signature to receive transmission service for City of Plummer. Motion made by Jannette Taylor. Terry Allen seconded. Motion passed.

**LIBRARY BOARD APPOINTMENT** Recommendation was made by Paulina Freeburg to the Mayor and council to appoint Crystal Sperber and Debbie Donnenberg as board members. Motion was made by Jannette Taylor to appoint Crystal Sperber and Debbie Donnenburg as board members. John Wheaton seconded. Motion passed.

**STAFF REPORTS** John Wheaton submitted organizational chart and plan of operation.

**EXECUTIVE SESSION** Jannette Taylor made a motion to go into executive session pursuant to 67-2345 (B) to discuss personnel issues. Terry Allen seconded motion. Roll call as follows: Jannette Taylor aye, Terry Allen aye, John Wheaton aye, Tim Stockdale aye. Motion carried. The Council went into executive session at 8:240 p.m. Returned to regular session at 8:45

**PERSONNEL** Motion was made by John Wheaton to increase City Clerk's wage by one dollar. Motion was seconded by Jannette Taylor. Motion passed. Motion was made by Terry Allen to increase Zach Sifford's wage by two dollars and fifty cents per hour. Motion was seconded by John Wheaton. Motion passed. Increases go into effect on May 16, 2011.

Meeting adjourned at 8:52 p.m.

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Tim Clark, Mayor

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Melanie Meagher, City Clerk