

# **New Water/Sewer Connection Application Packet Residential**

**City of Plummer**  
**P.O. Box B, Plummer, ID 83851**  
**(208) 686-1641**

**Please type or print plainly in ink.**

## **General Information:**

- Applications will not be processed unless complete and accompanied by required maps and documentation.
- Applicants requesting a quote for services must include a \$75.00 deposit with the application. This deposit is applied to the applicant's fees once the work is approved. If the applicant decides not to be connected, the deposit fee is forfeited.
- Services will not be scheduled for construction until all applicable fees have been paid in full. Special circumstances may allow the work to be scheduled upon entering into a payment agreement; however, service will not be turned on until fees are paid in full.
- Services can be requested at separate dates; however, the application for all applicable services should be made at one time.
- Applicants are responsible for obtaining the proper state permits for plumbing work.
- The City will work with the customer in installing service connections in the best location to meet the customer's needs; however, the City reserves the final decision of utility location to the customer's property line.
- The City will attempt to schedule construction of connections in the order that completed and approved applications are received.
- Application for utilities must be made in conjunction with application for building permits.
- A New Customer Application and Utility Deposit must accompany this application.
- ONE CALL 1-800-398-3285 must be called to request underground utility locates three (3) days prior to any digging.

## **Maps:**

Attach a vicinity map drawn to readable scale showing the site and land parcels within three hundred feet (300') of the external boundary of the property excluding streets and alleys.

Attach a site plan drawn to readable scale showing all existing and proposed property lines, easements, buildings, structures, signs, fences, parking lots, driveways, accesses, retaining walls, landscaping and other useful information. Mark the location of the proposed electric service and location of water and sewer service entries to the residence.

Include a North arrow on all maps and plans. Maps and plans should be no larger than 11" x 17" in size and must be reproducible.

**Applicant Information:**

Applicant Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ Cell \_\_\_\_\_

e-mail \_\_\_\_\_

Applicant status: Owner \_\_\_\_\_ Agent \_\_\_\_\_ Tenant \_\_\_\_\_ Contract Buyer \_\_\_\_\_

Attach a notarized letter of authorization from the owner of record if different from the applicant.

**Owner Information if other than applicant:**

Owner Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ Cell \_\_\_\_\_

e-mail \_\_\_\_\_

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**Site Information:**

General location or address if available \_\_\_\_\_

Legal Description \_\_\_\_\_

\_\_\_\_\_

Attach copy of deed as proof of ownership.

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**Utilities Requested/Fees:**

Water \_\_\_\_\_ Connection Fee \$2,726 plus Capitalization Fee \$5,137 for ¾” service. Larger services are considered commercial connections and are a different rate.

Sewer \_\_\_\_\_ Connection Fee \$2,007 plus Capitalization Fee \$4,685 for residential 4” service.

All main line extensions must be approved by the City Council prior to construction.

Complete the appropriate section for each utility requested.

**Water Service:**

A new water service connection is understood to be from the main water line to the property line. The City of Plummer supplies and retains ownership of all water meters. A remote meter will be placed in a location determined by the City to read the meter. The customer is responsible for installation of all water lines on their side of the meter within their property.

What date is service needed (or anticipated)? \_\_\_\_\_

Use of water (check all that apply): House \_\_\_\_ Irrigation \_\_\_\_ Shop/Garage \_\_\_\_

Other (describe) \_\_\_\_\_

Size of service line \_\_\_\_\_

Water line connection will be performed by (check one): Homeowner \_\_\_\_ Plumber \_\_\_\_

State Plumbing Permit Number \_\_\_\_\_ (attach copy of permit)

Name of Plumber \_\_\_\_\_ Phone \_\_\_\_\_

A State Plumbing Permit must be obtained for plumbing in new construction not performed by a licensed plumber, laying new water lines, and connection to existing water lines. All new services and changes in services must be inspected prior to the City turning on the water.

**Sewer Service:**

A new sewer service connection is understood to be from the main sewer line to the property line. The customer is responsible for installation of all sewer lines on their side of the property line.

What date is service needed (or anticipated)? \_\_\_\_\_

Use of sewer (check all that apply): House \_\_\_\_ Shop/Garage \_\_\_\_

Other (describe) \_\_\_\_\_

Sewer line connection will be performed by (check one): Homeowner \_\_\_\_ Plumber \_\_\_\_

State Plumbing Permit Number \_\_\_\_\_ (attach copy of permit)

Name of Plumber \_\_\_\_\_ Phone \_\_\_\_\_

A State Plumbing Permit must be obtained for plumbing in new construction not performed by a licensed plumber, laying new sewer lines, and connection to existing sewer lines. All new services and changes in services must be inspected prior to use.

**Application submittal and Attachment Checklist:**

This application must be completed and submitted with the below described items to:

Mail to:                      City of Plummer  
   P.O. Box B  
   Plummer, ID 83851

OR

Deliver in person to:      Plummer City Hall  
   880 C Street  
   Plummer, Idaho

Once the application has been determined to be complete, it will be scheduled for completion.

**The following must be submitted:**

- \_\_\_ Page 2 – applicant and property information
- \_\_\_ Page 3 – Water and Sewer service information as applicable
- \_\_\_ Page 4 – Checklist
- \_\_\_ Page 5 – Certification
- \_\_\_ Deposit for quote of \$75.00 as applicable
- \_\_\_ Letter of authorization from owner of record as applicable
- \_\_\_ Copy of deed as proof of ownership
- \_\_\_ Vicinity map (no larger than 11x17)
- \_\_\_ Site plan (no larger than 11x17)
- \_\_\_ New Customer Application
- \_\_\_ Utility Deposit of \$200
- \_\_\_ Connection and Capitalization fees totaling \_\_\_\_\_
- \_\_\_ State Plumbing Permit

**Certification:**

I (We) the undersigned do hereby make application for new utility connections to the property described in this application and do certify that the information provided within and attached to this application is whole, true and correct. I (We) agree to abide by all City laws, rules and regulations regarding utility connections and utility uses as a part of this application and further agree to abide by all utility policies and rates set by the City Council.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

Signature \_\_\_\_\_ Printed Name \_\_\_\_\_

Signature \_\_\_\_\_ Printed Name \_\_\_\_\_

State of \_\_\_\_\_ )  
  ) ss:  
County of \_\_\_\_\_ )

On this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ before me, \_\_\_\_\_,  
personally appeared \_\_\_\_\_ and \_\_\_\_\_, known  
or identified to me to be the person(s) whose name is subscribed above, and acknowledged to me that  
he/she/they executed the same.

\_\_\_\_\_  
Notary Public in and for the State of \_\_\_\_\_  
Residing at \_\_\_\_\_  
My Commission Expires \_\_\_\_\_