

City Code, Planning and Zoning Workshop

November 7, 2023

The Workshop Meeting was called to order at 6:01 p.m. by Christopher Dohrman Mayor.

Present: Wesley Carpenter, Council

Leticia Kennar, Council

Julie Miller, Council President

Robert Spaulding, Council

Also present: Rhiannon Veltri, City Clerk; Andy Doman, City Attorney; Rick Wren, Public Works Superintendent; Rand Wichman; HMH.

**Rate Book:**

Rand Wichman wanted the Council to know the rates have not been raised since 2021. Most jurisdictions don't have as many fees as the City of Plummer. Those fees are based on the number of utilities our city provides. Mr. Wichman has strongly recommended we raise these rates to cover the cost of labor to research and process the applications. The city should not be making a profit.

The city should have a reimbursement policy with the application. If the Council denies an application the customer can be refunded. The city was recommended to have a retainer on hold until the end of the project and applied to the final bill. The base fee should be \$150 to \$250 for the applications.

The customers need to have a complete packet for the applications to clear and need to follow the setbacks based on their zoning.

**Planning and Zoning:**

Code amendments with the city code will be a work in progress. There is a need to update the code periodically to stay up to date.

**The mayor adjourned the meeting at 7:30pm**

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Christopher Dohrman, Mayor

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Rhiannon Veltri, City Clerk-Treasurer