

Plummer City Council Meeting  
September 13, 2018

The Regular Council Meeting was called to order at 6:00 p.m. by Mayor Weems.

Present: William Weems, Mayor  
Tim Clark, Council  
Ashley Lounsbury, Council  
Stacey Sonder, Council

Absent: Julie Miller, Council President

Also, Present: Sara Gauthier; City Clerk-Treasurer, Andrew Doman; City Attorney, Les Hall; Chief of Police, Leonard Johnson; City Foreman.

**Consent Agenda:** Sonder made a motion to approve the consent agenda including the meeting minutes for August 9, 2018, the treasurer's report for August 2018, the disbursements for August 2018 & the check register for August 2018. Lounsbury seconded. Roll Call Vote Clark aye, Lounsbury aye, Sonder aye. Motion Passed.

**Public Comment:** None.

**Unfinished Business:**

- A. **Revised Personnel Policy:** Clark made a motion to approve the Revised Personnel Policy. Lounsbury seconded. Roll Call Vote Clark aye, Lounsbury aye, Sonder aye. Motion Passed.
- B. **Frontier & Time Warner Pole Agreements:** City Attorney, Leonard Johnson and Sara Gauthier talked with the Council about what their conversation was with Frontier. Time Warner has yet to comment. Tabled pending City Attorney's review.

**Ordinances & Resolutions**

- A. **Ordinance 452 Tiny Home Regulations:** Clark made a motion to amend the agenda to change the Ordinance 452 name to Ordinance 452 Building Codes & Tiny Home Regulations. Lounsbury seconded. Roll Call Vote Sonder aye, Clark aye, Lounsbury. Clark made a motion to approve Ordinance 452 Building Codes & Tiny Home Regulations with the suspending of the readings. Sonder seconded. Roll Call Vote Sonder aye, Lounsbury aye, Clark aye. Motion Passed.
- B. **Building Codes Draft:** City Attorney explained the building codes draft and stated that this is what the codes would look like after adopted. It does show the changes for the definitions from what we currently have to what it could be. Just have FYI.
- C. **Resolution 2018-09 Personnel Policy:** Lounsbury made a motion to approve Resolution 2018-09 Personnel Policy. Sonder seconded. Roll Call Vote Clark aye, Sonder aye, Lounsbury aye. Motion Passed.

**New Business:**

- A. **FY16-17 Audit Final Report:** Clark made a motion to accept the audit FY16-17. Sonder seconded. Roll Call Vote Clark aye, Lounsbury aye, Sonder aye. Motion Passed.
- B. **2018 Electric System Improvements Contract #1 Approval:** Clark made a motion Depatco Union's bid. Sonder seconded. Roll Call Vote Lounsbury aye, Sonder aye, Clark aye. Motion Passed.
- C. **Legal Services Agreement FY19:** Clark asked if we need to make changes to our legal budget numbers. Clark also asked about the names in the legal services agreement as one says Lake City Law Group and the other says Doman Law offices. Clark made a motion to approve the legal services agreement with the one name change to Lake City Law Group instead of Doman Law Offices. Lounsbury seconded. Roll Call Vote Sonder aye, Clark aye, Lounsbury aye. Motion Passed.
- D. **Audit Engagement Letter:** Clark made a motion to accept the Audit Engagement Letter from Hoover. Sonder seconded. Roll Call Vote Clark aye, Sonder aye, Lounsbury aye. Motion Passed.
- E. **Payables for August 2018-** Lounsbury made a motion to approve the payables for August 2018. Sonder seconded the motion. Roll Call Vote Sonder aye, Lounsbury aye, Clark aye. Motion Passed.

**Reports:**

**Staff:**

**Les:** On File.

**Paulina:** None.

**Sara:** On File. Will be State Certified Municipal Clerk-Treasurer next week.

**Leonard:** On File. Informed the Council about Grant Youngstrom being our new Lineman. Also, talked to them about Idaho Rural Water Classes. Gazebo is complete. Iron Mountain is supposed to be getting to the community beam and roofing.

**Legal Reports:** City Attorney explained what he found for EDUs. 100 connections could be more than 100 EDUs. Suggested reviewing the sewer and water connection and capitalization fees.

**Council Reports**

**Tim Clark:** Apologized for missing the last meeting, staff reports we should have a personnel report when a change in personnel.

**Stacey Sonder:** None.

**Julie Miller:** Absent.

**Ashley Lounsbury:** None.

**Mayor Weems:** None.

Regular Council Meeting Adjourned at 7:07p.m.

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William Weems, Mayor

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Sara Gauthier, City Clerk-Treasurer